



INSTITUTE OF APPLIED MEDICINES & RESEARCH

20 January 2024

NOTICE

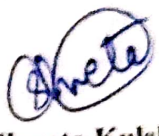
This is to inform all the Teaching and Non Teaching staff that we are conducting PDP Workshop on 24th January from 11.30 am to 1:00 pm at Management Block. The resource person for the session would be *MrAbhra Chail*, PDP Expert.

Objectives:

- Grow your skill and knowledge
- Actively seek opportunity

Coordinator

Ms. Mayuri Tayal, Assistant Professor, IAMR


Dr. Shweta Kulshrestha
Dean Management

CC to:

Hon'ble Chair Person IAMR (for kind info.)
Hon'ble Secretary, IAMR (for kind info.)
Hon'ble Group Director, IAMR (for kind info.)
IQAC Coordinator (for kind info.)
Faculty members
Students
All Notice Board/ Students WhatsApp Group
Office file.

9th KM Stone, Namo Bharat Station, NH-9, Delhi-Meerut Road, Ghaziabad- 201206 (U.P.)





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Report

Name of Program	PDP Workshop
Date of Program	24 th January 2024
Venue	IAMR Premises, Campus , Management Block
Beneficiaries	Teaching non Teaching staff
Program Coordinators	Ms. Mayuri Tayal
Objective	<p>IAMR, organized a PDP Workshop on 24th January 2024. This workshop was of immense value to the learners as it intends to cover the important topics related to Communication and guide all the participants towards building a successful career. The objective of a professional development plan (PDP) for teaching and non-teaching staff is to help them grow professionally and improve their skills. PDPs can also help staff members maintain their well-being and quality of work.</p> <p>Improve skills: PDPs help staff members develop new skills and improve their existing ones</p> <p>Increase awareness: PDPs help staff members learn about current educational and support practices</p> <p>Promote well-being: PDPs help staff members maintain their well-being and quality of work</p> <p>Support career growth: PDPs help staff members achieve their career goals and aspirations</p> <p>Enhance school: PDPs help staff members improve the school by developing their skills</p>
Content	<p>Introduction</p> <p>Professional development activities should be given to both academic, administrative and non-academic staff as it should be an on-going process. Each and every non-teaching staff must develop personally and professional and institution must prepare training and development plan as part of the performance appraisal. For this, Teachers and staff of IAMR is playing an important role by conducting PDP Workshop to the learners.</p>

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	<p>Audience Participation:</p> <p>All the Teaching non Teaching staff have been participated in the seminar</p> <p>Conclusion:</p> <p>Mr Abhra Chail assisted all to improve their Knowledge and communication.</p>
Outcome of Program	<p>Outcome of the Seminar</p> <p>The Staff who participated in the Workshop were able to:</p> <p>Setting goals: PDP can help you define your goals and create a plan to achieve them.</p> <p>Identifying strengths and weaknesses: PDP can help you recognize your strengths and weaknesses, and address any gaps.</p> <p>Developing new skills: PDP can help you learn new skills and knowledge, and become more effective at what you do.</p> <p>Managing time and resources: PDP can help you manage your time and resources more effectively.</p> <p>Building confidence: PDP can help you build confidence by helping you understand your capabilities and plan a path to achieve your goals.</p>

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Abhra Chel

3, Express Zenith Apartments, Sector-77, NOIDA (U.P.)

Contact

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E-mail : pro_abhra19@rediffmail.com

file
objective

To contribute my expertise to an organization performing to the best of its capabilities, promotes ethical work culture, and reaches out to the community, thus, providing myself an opportunity to grow as a competitive professional as well as a responsible individual.

Academic Qualifications

2009 to 2013

Master of Business Administration (MBA) from ICFAI University, Tripura - Specialization in IT & Systems (Secured CGPA 6.16)

2003 to 2006

Bachelor of Business Administration (BBA) from GGS Indraprastha University, Delhi - BLS Institute of Management (Secured 73%)

2003 to 2007

Advanced Diploma in Information Technology (GNIIT) - NIIT Computer Education, Delhi / NCR (Secured 88%)

2001 to 2003

Senior Secondary Examination from CBSE Board Class XII - Modern School, Noida (Secured 76%)

Till 2001

Secondary School Examination from CBSE Board Class X - Modern School, Noida (Secured 83%)

Training Experience

Conducted training sessions for 6 weeks on Advanced MS Excel and VBA at a training institute in Delhi / NCR.
Conducted training sessions on Microsoft Office at various CSR events regularly during my tenure in corporate.
Conducted training sessions on Life Skills, Financial Literacy, Personality Development, Professional Etiquettes, Interview Techniques, Corporate Ethics, etc. at various CSR events regularly during my tenure in corporate.

Work Experience

FunLearn e-Steps Private Limited, Noida
Last Designation: Director

Jun 2024 to Till Date

Established the organization to venture into the Education sector and started the initiative of setting up a pre-school and day care centre in the city of Noida by taking a franchise of a popular chain London Kids. Multiple roles taken in this own business, mostly focused towards counselling activities, data management related stuff.

PZ HR Consultants Private Limited, Noida
Last Designation: Head Operations (HR)

Jun 2021 to May 2024

Joined the organization as HR Operations Head with accountability to look after the team of recruiters as they source candidates from various job portals and professional network over personal or social media. Multiple roles taken such as scheduling candidates' interviews with companies over relevant jobs through virtual channels, walk-ins, in person interviews etc. Job includes maintaining cordial work relations with the candidates through the journey of joining, onboarding, retention of those candidates over the prescribed period to generate revenues.

Credit Suisse Services (India) Private Limited, Pune (WFH: Noida)
Last Designation: Assistant Vice President, Compliance MI

Jan 2021 to May 2021

Joined the organization as Assistant Vice President within CCO Data and Reporting Services (DRS) team with accountability to carry out various data and reporting processes for APAC compliance division. Team is responsible for compiling and analyzing reportable data and ensuring data is accurately represented in reports.

Barclays Global Service Centre Private Limited, Noida
Last Designation: Assistant Vice President, Operational Risk India

Jan 2014 to Dec 2020

Joined the organization as Assistant Manager in Operational Risk MI Team within the Control Environment Centre of Excellence (CECoE), later promoted as Assistant Vice President within Risk India (Global Analytics) leading the team of risk analysts supporting Operational Risk Shared Services based out of UK. Expectations of the role is to manage the transitioning of MIS driven work from on-shore, implementing the strategic initiatives and driving process improvement within team. Invited by onshore leadership to visit Barclays head office in London,



Achievements

Developed several calculations based, formula driven, streamlined templates using VBA automation and advanced MS Excel concepts for teams across Risk; earning reputation as an automation expert contributing to TE saves. Appreciated with multiple 'Global Recognition' awards for 'Values' in Barclays.
Received 'Barclays Recognition' Award for being part of "Walk The Talk" video interview series with top executives / leadership for contribution to designing interview scripts and managing the entire logistics.
Achieved certification from Institute of Learning Management (ILM) on completion of the internally valued Manager Excellence Program @ Barclays (series of workshops, simulation session and assignments).
Achieved 'LCS Level 1a' Certification of Lean Competency from Barclays in-house Lean Six Sigma training division provided in accordance with Cardiff University.

India Business Services Private Limited, Gurgaon
Post Designation: Assistant Manager (System Analyst)

Sep 2010 to Dec 2013

Joined the organization as Reference Data Analyst and realigned later to the organizational hierarchy of being a Senior Process Specialist within the Investment Operations team. Received training during Feb 2013 on SRM tool by Eagle Investment Systems in Boston, USA and worked on SRM implementation project from XL office in Hamilton, Bermuda before moving back to India and continuing henceforth on implementation related tasks.
Promoted later to the position of Assistant Manager (System Analyst).

Achievements

Developed several productivity improvement tools in MS Excel and VBA such as vendor to vendor data conciliation automations, standard report automations, small need-based macros, utility macros etc.
Overhauled the entire process of SRM implementation using Oracle SQL Developer to revive the built-in logic SAA (Structural Asset Allocation) & delivered the project successfully within estimated timelines.

American Express (India) Private Limited, Gurgaon
Post Designation: Senior Business Analyst

Mar 2008 to Sep 2010

Joined the organization as a Business Analyst in Analytics Centre of Excellence team of EMEA division handling reporting on corporate card and later promoted as a Senior Business Analyst upgrading role to specialize in process improvement alongside reporting activities

Achievements

Developed automated activity tracker filling database for customer facing teams to drive efficiency and enable customer engagement reporting in MS Access, MS Excel and VBA. Server based centralized system allows automatic delivery of e-mails with IBM Lotus Notes application.
Developed several quality and productivity improvement tools in MS Access, MS Excel and VBA in order to give high operational benefits: as part of business process re-engineering projects.

Le Witt Associates (India) Private Limited, Noida
Post Designation: Setup Configuration Analyst

Nov 2006 to Mar 2008

Joined the organization as a Setup Configuration Analyst and underwent training on US employee retirement benefits fund management (Defined Contributions). Post joining the production, my responsibilities were to assist team in designing data analysis plans in MS Excel, prepare test cases and execute the test plans in proprietary tool.

Activities and Interests

I like listening to music of different genres and manage playlists of my personal favorite songs. I am very fond of playing cricket and enjoy watching the game on television. I regularly play table tennis and any other competitive sport in my vicinity to upkeep my fitness level. I prefer to taste delicacies from various cuisines and provide my reviews. I spend my leisure time surfing internet on trivia / analysis related to society, sports, music, and movies.


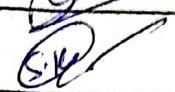
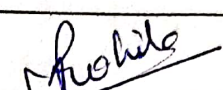
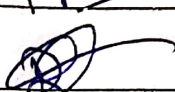
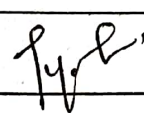
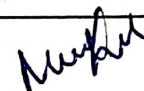
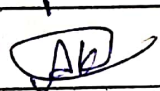
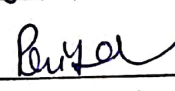
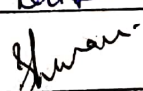
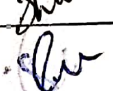


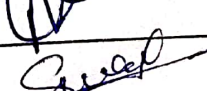
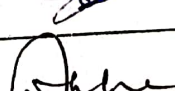
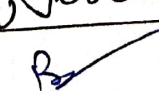

Soft Skills

Drive for excellence || Sincere and committed to opportunities || Optimistic towards life || Methodical approach || Confident speaker || Build & leverage work relationships || Ethical outlook towards service || Thought leadership

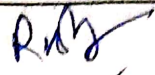
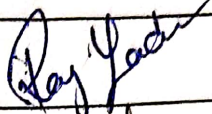
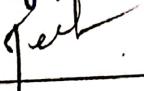





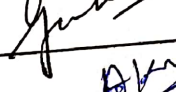

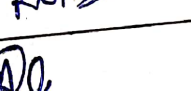

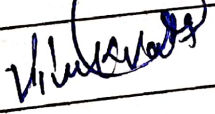
Personal Details

Linked In Profile	https://www.linkedin.com/in/abhra-chel-0a909022/
Date of Birth	10 th March, 1985
Gender	Male
Marital Status	Married
Nationality	Indian

TEACHING STAFF-IAMR

NO	NAME OF THE FACULTY	ATTENDANCE
1	Ms. Shreya Chaturvedi	
2	Dr. Shweta Kulshrestha	
3	Ms. Mayuri Tayal	Mayuri
4	Ms. Surbhi Roy	
5	MS. MINAKSHI ROHILLA	
6	DR DEEPAK SHARMA	
7	Ms. Usha Pandey	
8	Ms. Jyoti Tyagi	
9	Mr. Mukesh Sahrawat	
10	DR. MEGHA KANSAL	
11	Arjun Kumar	
12	Priya Bhardwaj	
13	SHIVANI SHARMA	
14	Suneet Kumar Dwivedi	
15	Vinita Sharma	
16	Ashutosh Singh	
17	SWEETY	
18	Abha Vashistha	
19	Dr Bhupender Kumar	
20	Yamini Dixit	

21	Monika Bajpai	Monika Bajpai
22	Neha Gupta	Neha Gupta
23	DR. VIBHA	DR. VIBHA
24	Sumit Kalra	Sumit Kalra
25	Huma Zahoor Ahmed Siddiqui	Huma Zahoor Ahmed Siddiqui
26	DR. RAHUL CHAUDHARY	DR. RAHUL CHAUDHARY
27	DR ABHA SHRIVASTAVA	DR ABHA SHRIVASTAVA
28	Ms. Anjali Singh	Ms. Anjali Singh

STAFF-IAMR DUHAI, GHAZIABAD,		
	Name	ATTENDANCE
1	Rajya Vardhan Tripathi	
2	Rajendra Yadav	
3	Jeet Singh	
4	JOGENDRA PAL	
5	Hemant Rawat	
6	Davender Singh	
7	Gaurav	
8	Balam Singh	
9	Geetu Abrol	
10	Anuj Kumar Tyagi	
11	Rakesh Kumar	
12	Ajay	
13	Neelam Bansal	
14	Vivek Vats	