



Institute of Applied Medicines & Research, Ghaziabad

Department of Physiotherapy

Date: 7th June 2023

NOTICE

This is to inform you that IAMR College is organising International Yoga Day on 21st June 2023. The activity will start at 10 a.m onwards. Interested student can get the details of event from Dr.Mansi Srivastava.

Venue: Physiotherapy Ground. IAMR

Objectives of this activity:

- To spread Awareness about health and benefits of yoga.



IAMR

CC:

Hon'ble Secretary sir (for kind info.)

Hon'ble Joint-Secretary ma'am (for kind info.)

Hon'ble Group Director Sir (for kind info.)

Principal-IAMR (for kind info.)

IQAC Coordinator (for kind info.)

Faculty members

Students

Notice Board/ Students Whats'App Group





Institute of Applied Medicines & Research, Ghaziabad

Department of Physiotherapy

Report	
Name of Activity	International Yoga Day.
Date	21 st June 2023.
Venue	Institute of Applied Medicines and research.
Organized by	Physiotherapy Department.
No. of Beneficiaries	56
Resource Person	Mr. Prince.
Activity Incharge	Dr.Sumit Kalra & Dr.Mansi Srivastava.
Objectives	To spread Awareness about health and benefits of yoga.
Content	Yoga Session day was organized on 21 st June 2023. Students of different department of IAMR participated in the Yoga session Day.
Outcome of Activity	Students learnt about the benefits of yoga on one's health in today's sedentary life style.

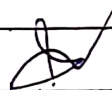





Institute of Applied Medicines & Research, Ghaziabad

Department of Physiotherapy

Faculty List

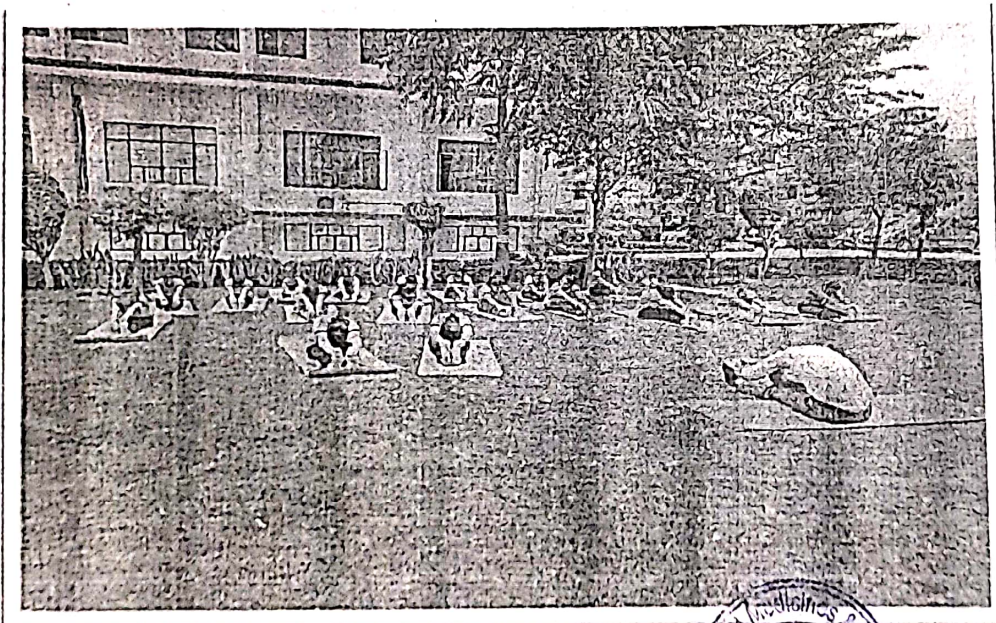
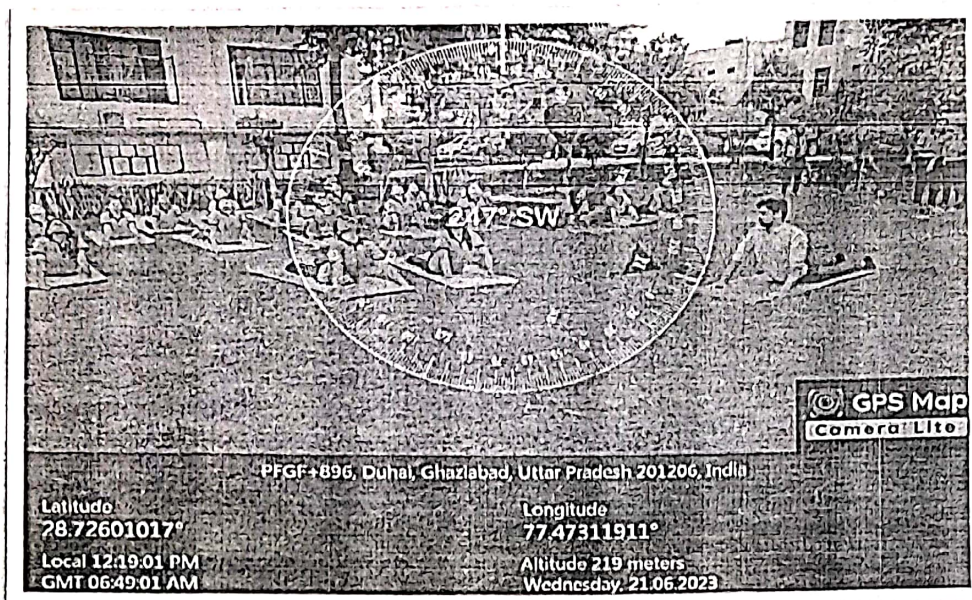
S.No	Faculty Name	Signature
1.	Dr.Sumit Kalra	
2.	Dr.Mansi Srivastava.	





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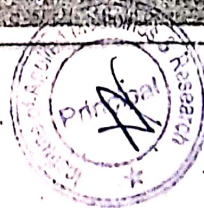
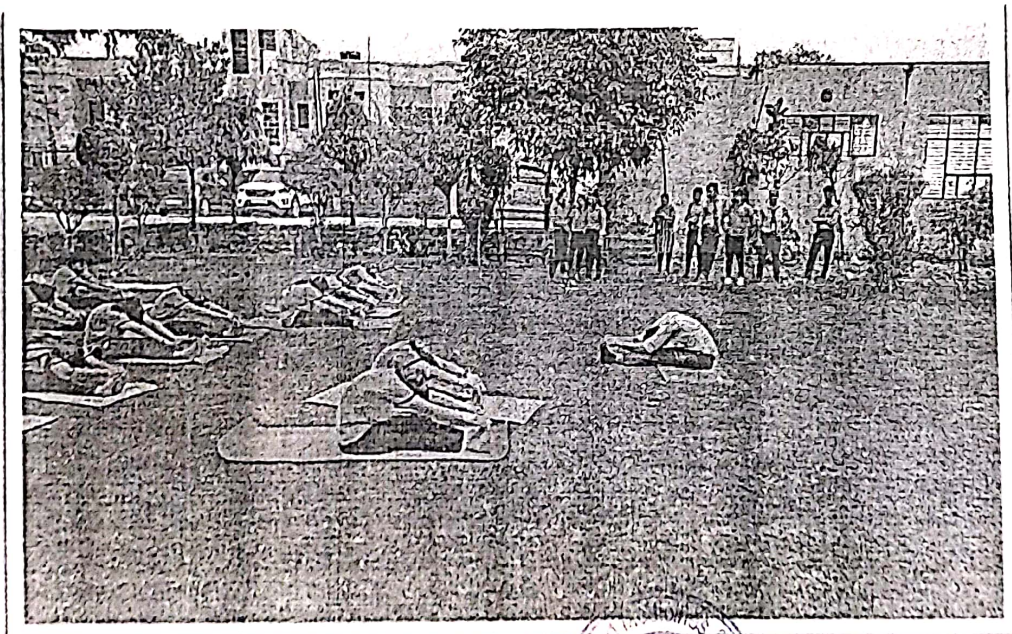
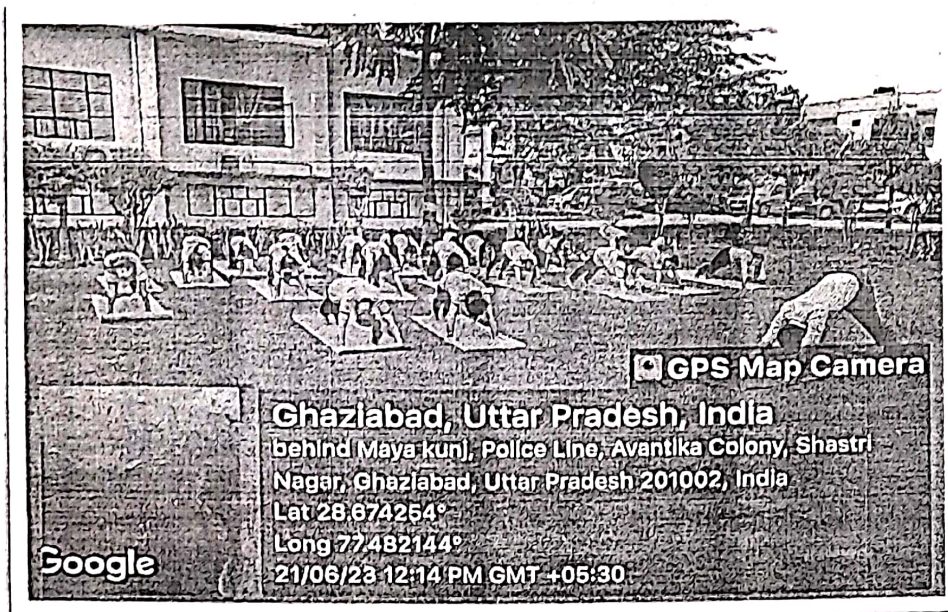




Institute of Applied Medicines & Research, Ghaziabad

Department of Physiotherapy

Photograph of the Event





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Department of Physiotherapy

List of Beneficiaries of International Yoga Day.

S.No.	Roll No.	Name	Signature
1.	1303111011001	AAREEN ABDUL RAHMAN	Aareen
2.	1303111011002	AASHISH VERMA	Ashish Verma
3.	1303111011003	ABHILASHA EKKA	Abhilasha
4.	1303111011004	AJAY KUMAR RAGHAV	Ajay Raghav
5.	1303111011005	AKANSHA PASSI	Akansha Passi
6.	1303111011006	ALISHA MALIK	alisha malik
7.	1303111011007	AMIT LODHI	Amit Lodhi
8.	1303111011008	ANAM	Anam
9.	1303111011009	ARIBA	Ariba
10.	1303111011010	BHARTI ADHIKARI	Bharti
11.	1303111011011	CHARU PAL	Charu pal
12.	1303111011012	CHETNA PATIAL	CHETNA
13.	1303111011013	DIVYA MEHTA	Divya
14.	1303111011014	GAURAV	Gaurav
15.	1303111011015	IMRAN SAIFI	Imran
16.	1303111011016	ISHITA	Ishita
17.	1303111011017	JYOTI SINGH	Jyoti
18.	1303111011018	KAHKSHA	Kakhsa
19.	1303111011019	KHUSHI	Khushi
20.	1303111011020	KHUSHI PAYAL	Khushi
21.	1303111011021	KM ANSHU	Km Anshu
22.	1303111011022	KOMAL	Komal





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20.	1303111011020	KHUSHI PAYAL	Khushi
21.	1303111011021	KM ANSHU	Km Anshu
22.	1303111011022	KOMAL	Komal

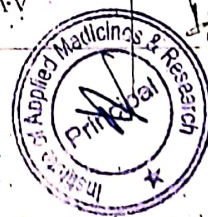




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Department of Physiotherapy

23.	1303111011023	KOMAL SINGH	Komal
24.	1303111011024	KRISHNA	Krishna
25.	1303111011025	KRITIKA MAHESWARI	Kritika
26.	1303111011026	KUSHAL RAJ CHAUDHARY	K.R. Chaudhary
27.	1303111011027	MADHU SHARMA	Madhu
28.	1303111011028	MAHAK TYAGI	Mahak
29.	1303111011029	MD SHAHWAZ KHAN	Shahwaz Khan
30.	1303111011030	MEGHA	Megha
31.	1303111011031	MOHAMMAD ARKAN	Md. Arkan
32.	1303111011032	MOHD AAKIB	Mohd AAKIB
33.	1303111011033	MOHD AKRAM	Md. Akram
34.	1303111011034	MOHD UBED	Md. Ubed
35.	1303111011035	MOHD ZUNAID	Mohd
36.	2203111011017	ANTIKA	Antika
37.	2203111011018	ANURAG SINGH	Anurag Singh
38.	2203111011019	ANUSHIKA MAURYA	Anushika
39.	2203111011020	ARMAN AHMED	Armed
40.	2203111011021	ARPITA	Arpita
41.	2203111011022	ARSHLAN	Arshlan
42.	2203111011024	ASTHA	Astha
43.	2203111011025	AVINASH KUMAR	Avinash
44.	2203111011026	BHUMIKA ISHARWAL	Bhumika
45.	2203111011027	DIVYANSHI RAGHAV	Divyanshi
46.	2203111011028	DIVYANSHI YADAV	Divyanshi
47.	2203111011029	EKTA KORI	EKta Kori





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Proofs for 2.3.2. Teachers use ICT enabled tools for effective teaching-learning process.



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ICT tools empower both teachers and learners by transforming the teaching and learning process from a predominantly teacher-centered approach to a more student-centric one. This transformation enhances learning outcomes, provides opportunities for learners, and fosters deeper engagement. Additionally, ICT tools are cost-efficient, environmentally friendly, and save significant time during class lectures by enabling the swift and dynamic transmission of content. These tools also provide access to innovative teaching methods and facilitate efficient student management.

ICT serves as a powerful catalyst for educational change and reform. Its appropriate use has significantly raised student interest levels, connecting learning to real-life situations and enhancing student performance. By combining traditional teaching methods with ICT-enabled tools, the college has created an engaging and effective learning environment.

Beyond the traditional chalk-and-talk approach, the college makes extensive use of ICT-enabled resources, including online tools, for effective teaching and learning. Faculty leverage ICT-enabled classrooms equipped with LCD projectors, Wi-Fi connectivity, and a range of software such as Microsoft Office, and advanced Excel utilities. These tools expose students to cutting-edge knowledge and practical learning experiences. To align with the 'go green' initiative, the institution reduces paper usage by utilizing ICT resources and cloud-based storage solutions like Google Drive.

Faculty adopt diverse teaching methodologies tailored to the needs of learners and specific subjects. These include conventional lectures and interactive, collaborative ICT-enabled methods such as Google Classroom. IT-enabled tools like PowerPoint presentations, video clips, animations, and online video demonstrations complement teaching. Additionally, reading materials and lab manuals are shared digitally through emails and other platforms to enhance the teaching-learning process.

The college provides a well-equipped ICT lab with internet access, and students are encouraged to use the labs for research and project work. Classrooms are equipped with projectors to support innovative pedagogical practices. Printing facilities are available in labs, and both students and faculty utilize email, group communications, and social networking tools for instant communication and efficient information sharing.



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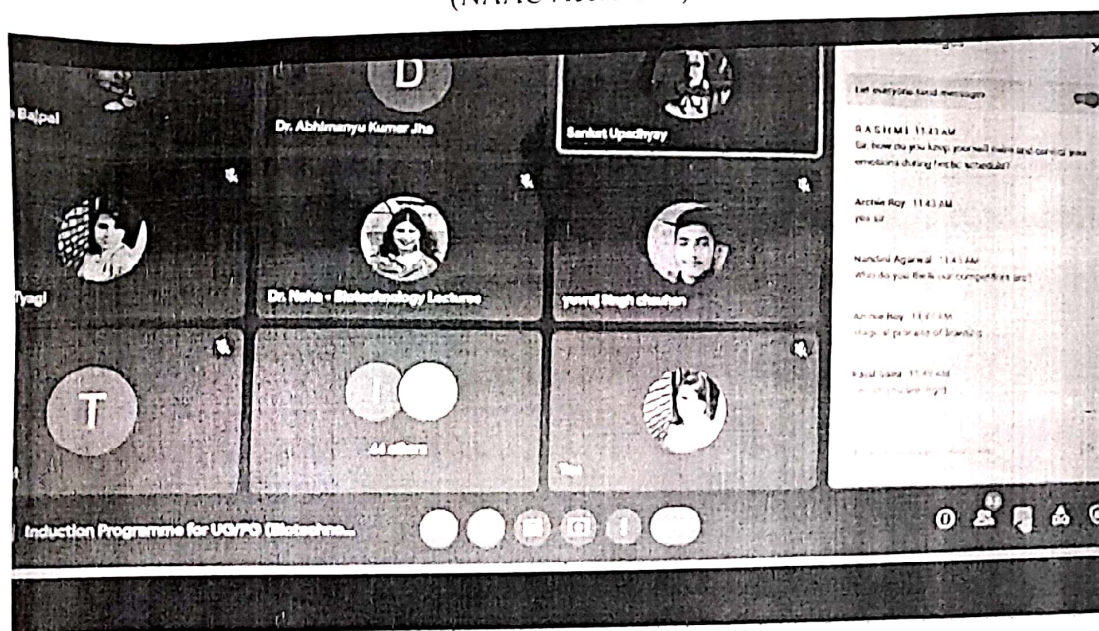
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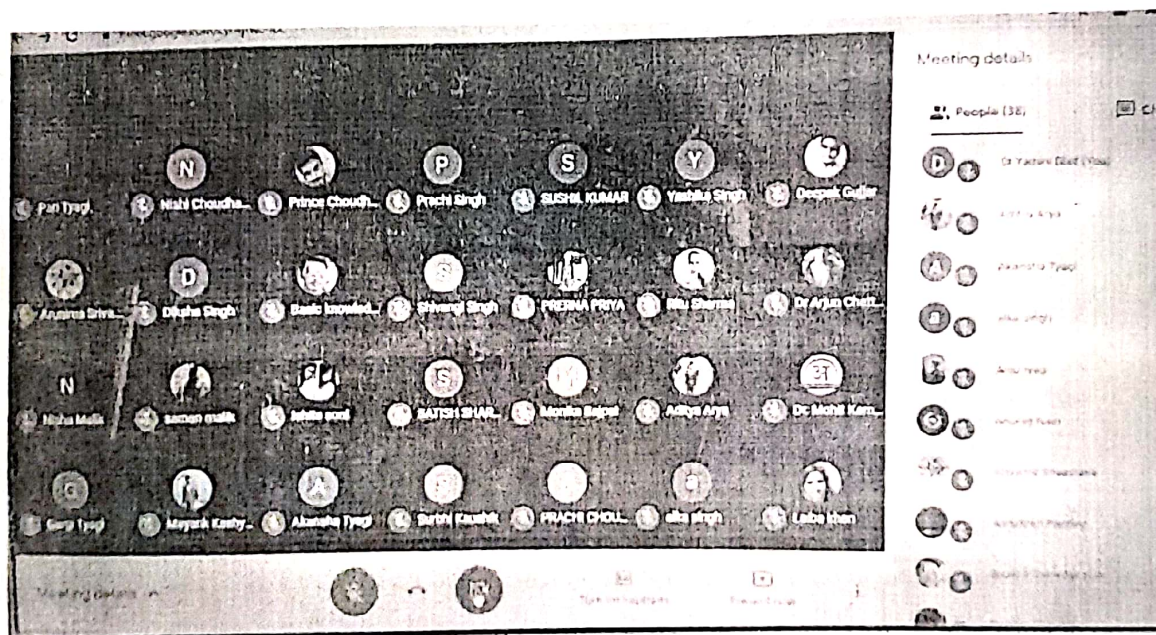


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Interactive Session through Google Meet during Induction Program



Google Class Room Session

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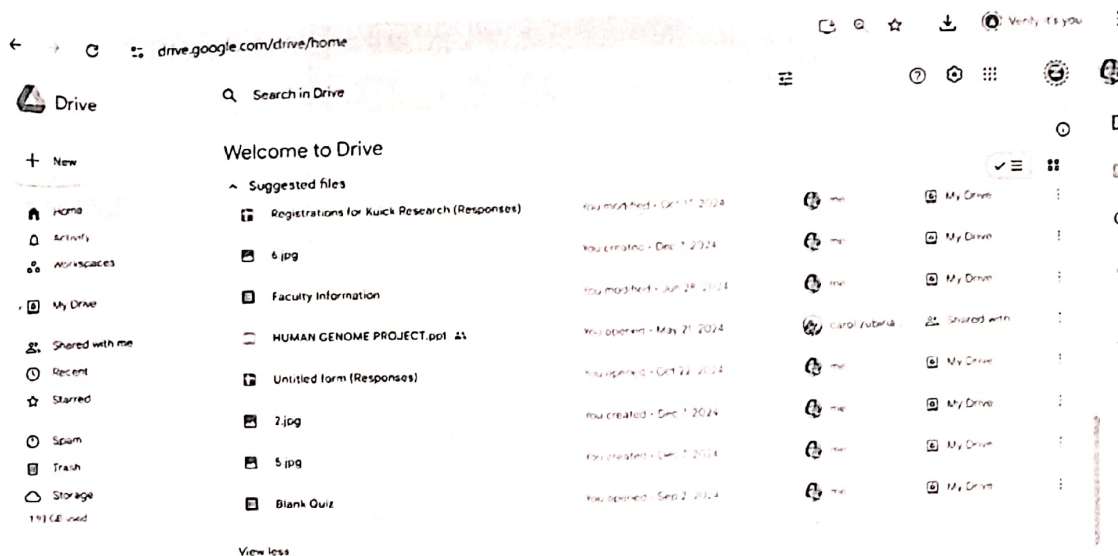
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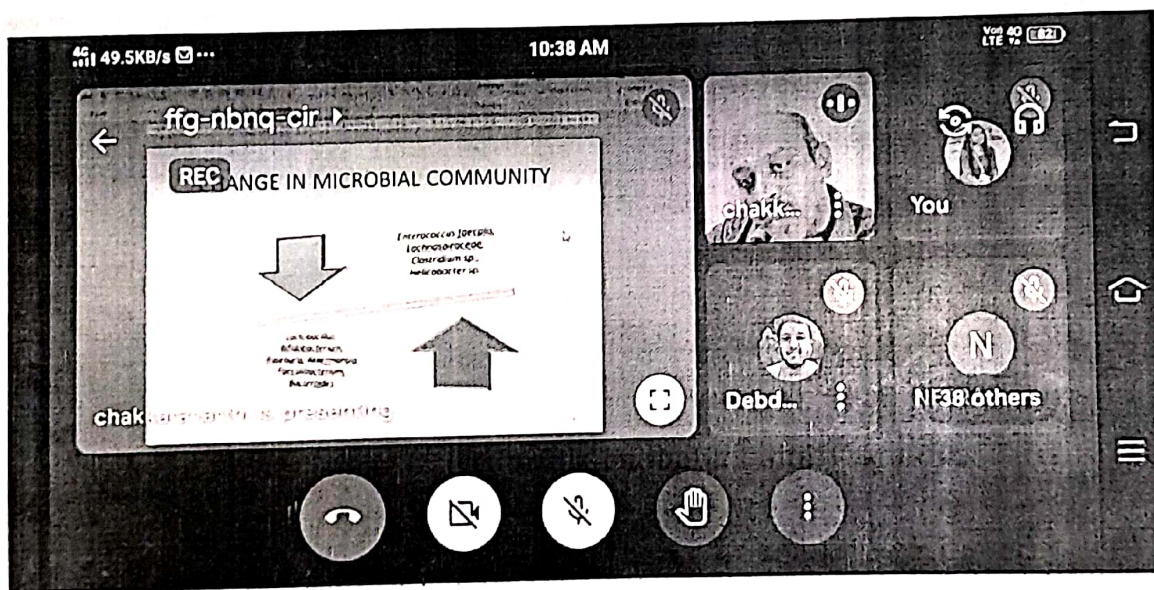


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Use of Google Drive for disseminating information



Remote Teaching through Zoom Platform



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Course evaluation

Please submit feedback regarding the course you have just completed. The quality feedback will be used for improving the course and instruction.

Course Name:

Enter course name

Instructor:

Enter instructor name

Level of effort

Poor Fair Satisfactory Very good Excellent

Level of effort

Contribution to learning

Poor Fair Satisfactory Very good Excellent

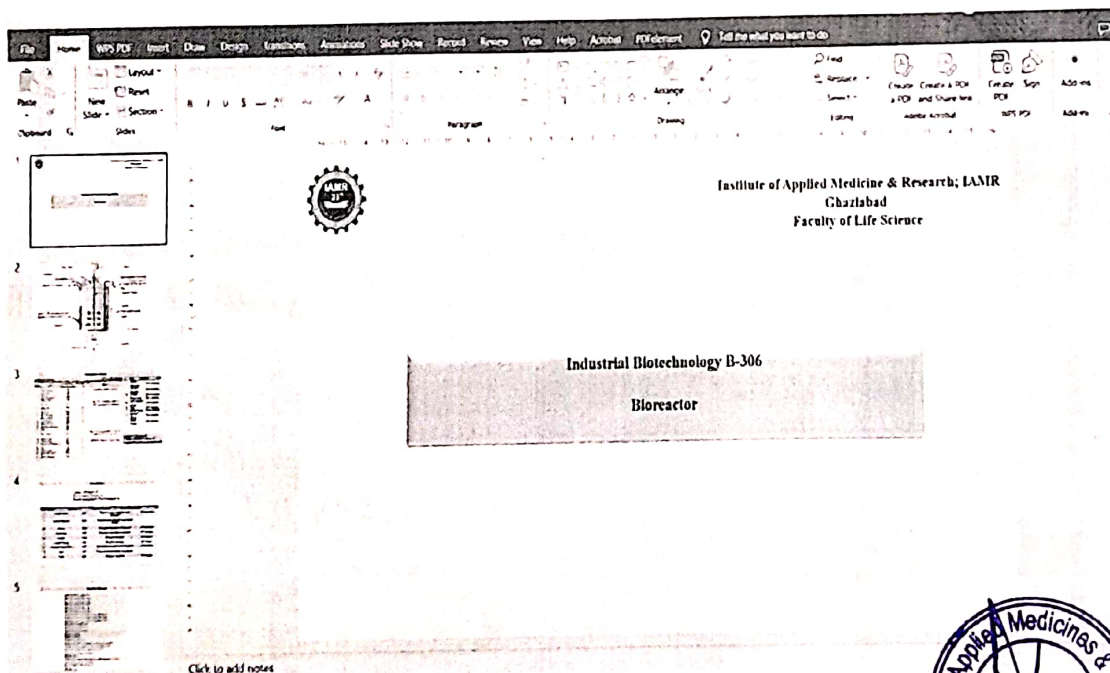
Level of effort

Level of effort

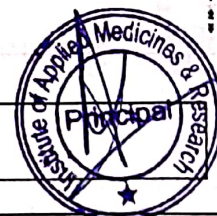
Level of effort

Contribution of

Use of Google Form for surpassing Information



Teaching through Power Point Presentation



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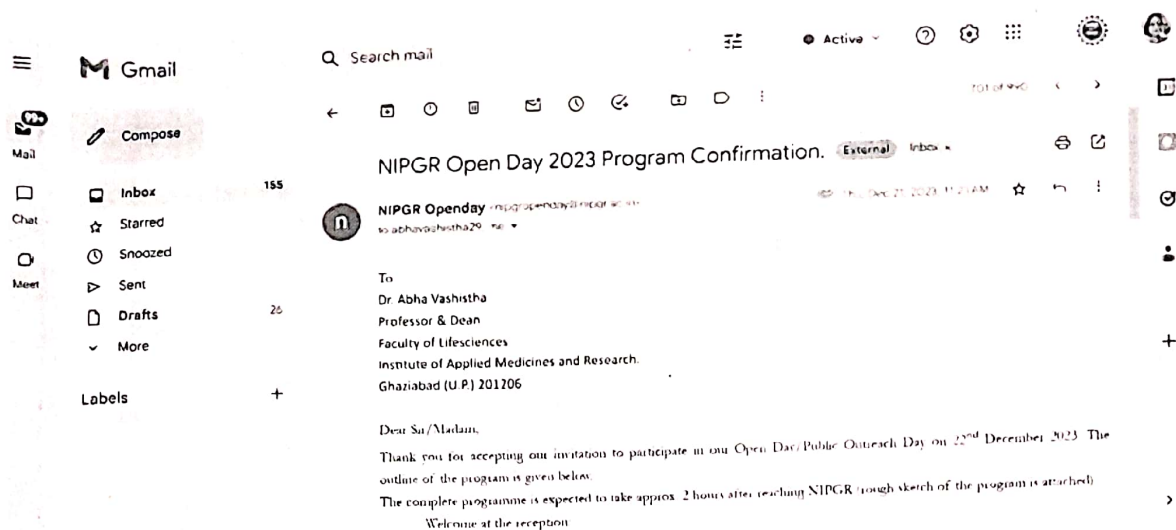
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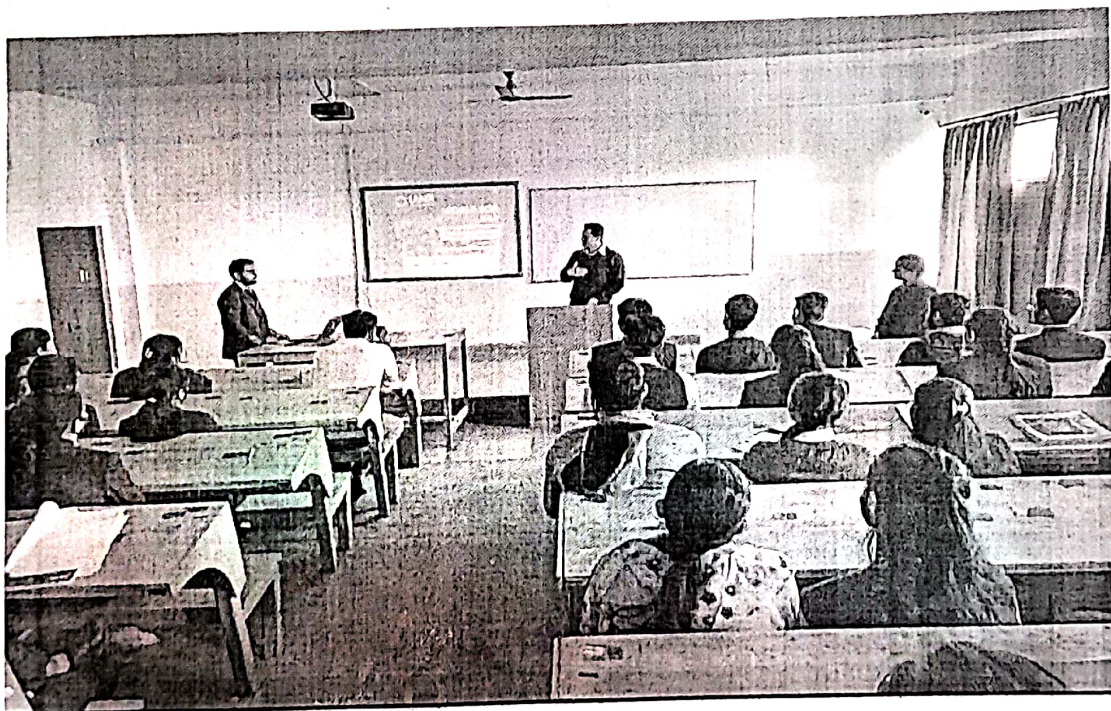


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Use of Gmail



Use of LCD Projector during Teaching

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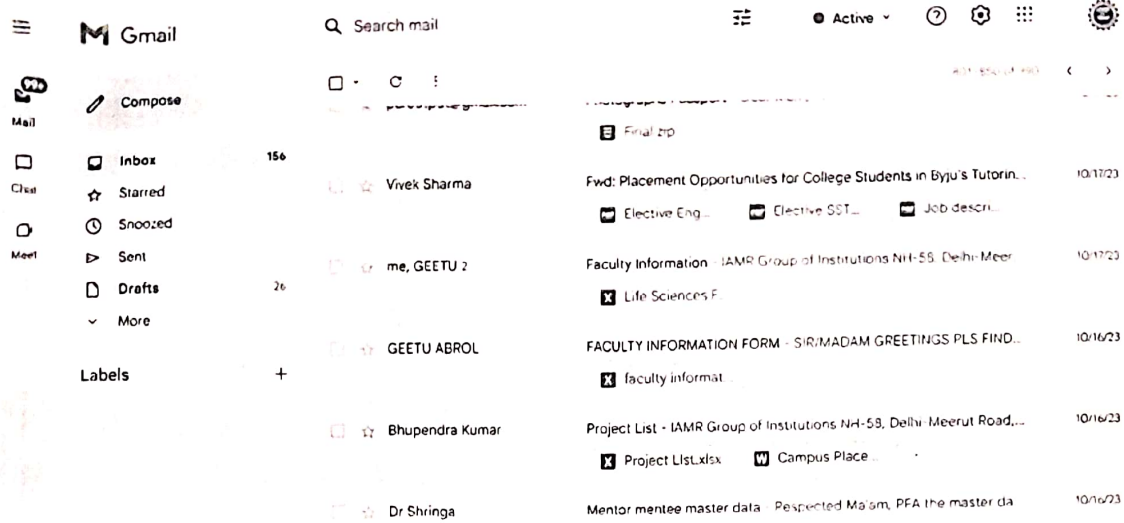
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Use of Microsoft Office



Use of Scanner for Easy Payments



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Date: 5th Feb, 2024

NOTICE

All the students of **BBA I-Year, 1st Semester** are hereby informed that a **30 hours- Soft Skills Certified Training Program** will be organized.

Below mentioned are the details of the activity:

- ☐ **Date-** 12th Feb, 2024
- ☐ **Time-** 11:00 AM onwards till 1:00 PM
- ☐ **Time Duration for training program-** 02 hours daily (starting from 12th Feb, 2024)
- ☐ **Venue-** Seminar hall
- ☐ **Participation of all the students will be encouraged to exhibit their skills.**

Dr. Shweta Kulshrestha

Dean Management

CC to:

Hon'ble Chairman ma'am (for kind info. please)
Hon'ble Vice Chairman Sir (for kind info. please)
Hon'ble Director Sir (for kind info. please)
Head of Department (for kind info.)
IQAC Coordinator (for kind info.)
All Faculty members (for kind info. please)
All Students
Notice Board
Office File



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INSTITUTE OF APPLIED MEDICINES & RESEARCH

Report on "30 hours-Soft Skill Certified Training Program"

Date: 28th Feb, 2024

Venue: Seminar Hall

Time: 11:00 AM To 1:00 PM

Participants: BBA First Year, (1st Semester)

No. of Students: 33

Activity Co-ordinated by: Dr. Veenus Tyagi

Overview of the Program

A, 30 hours Soft Skill Certified Training Program was organized on February 12th, 2024 till February 27th 2024 by Department of Management Studies, for BBA First year, first semester students. The aim of this activity was to motivate young minds and prepare them with good communication skills for the corporate world. Soft skills are important to both individual success and business success. Presenting your views clearly and effectively is a key skill to get your message or opinion across and, today, soft skill skills are required in almost every field. For this purpose class was having 30 participants.

The importance of these soft skills is often undervalued, and there is far less training provided for them than hard skills such as coding. Organizations seem to expect people know how to behave on the job and the importance of skills such as taking initiative, communicating effectively and listening, which often is not the case.

Therefore, individuals should still look to improve their social and soft skills through activities such as volunteering, leading a team or even by working on an open source project with other people.



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List of the students participated:

30 students are present out of which 30 students participated for Soft Skill Training Program.. Attendances of the students:

AAKASH	GUNGUN TYAGI	MOHD SOHAIL
ABDUS SAMAD MASOOD	HEMANT KATIYAR	MUSHARRAF
ABHISHEK SHARMA	HIMANSHU MEGHAL	NIHAR MALIK
ADITYA CHOUDHARY	ISHANT SINGH	PRAFUL SHRIDHAR
BHAWNA SHAKYA	JIGYASHA SHARMA	RASHI KASANA
CHHAVI RANI	KARTIK TYAGI	RIYA
DEEPANKAR	KHUSHI VERMA	SALMAN KHAN
DEEPANSHU KUMAR	KUMKUM	SARTHAK SHARMA
FARMAN	LOVELEEN BHATIA	SHARAD SHARMA
GAURAV SHARMA	MAHI PINDWAR	SIDDHI SHARMA



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Feedback of Students:

After the completion of this program, the participants feel that the Learning to put together a simple and well-organized communication skills which give confidence and helps to be more successful in the future. Therefore, students must realize the importance of soft skills before stepping into industrial training or a full-time job. (



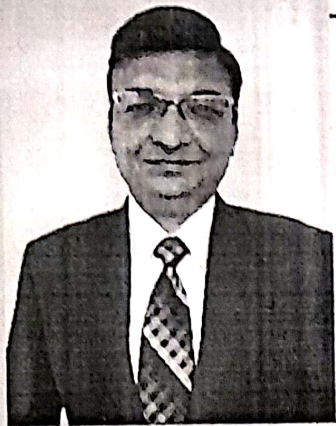
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Anant Agrawal

Success Mindset Coach | Entrepreneur | Motivational Speaker | Author

He is a professional with more than 21 years of experience in the field of Training, Operations, Process Management and Coaching and is Founder and Director of Skill Oxide IT Pvt. Ltd. His experience of more than 350K man hours includes in the fields of Facilitation | Training and covering wide range of training across North India.

WEBSITE

www.anantsambhavna.com

LINKEDIN

<https://www.linkedin.com/in/coachanant/>

Experience

- He has authored a motivational book titled "Anant Sambhavna, Traits for Infinite Success Possibilities"
- He is a research scholar and his area of research is Emotional Intelligence and employability.
- He is a certified Coach by Grow More Avenue
- He is on the panel of Randstad RiseSmart as Transition Coach and also associated with French Company, Bureau Veritas, as Soft Skill Trainer and imparts training to senior management of PSUs.
- He has worked with several corporates and colleges like Escotel Mobile Communication, Airtel, Bharti Airtel Services Ltd., Reliance Communication Ltd., TATA DOCOMO, IMT Group of Colleges, G.L.Bajaj Institute of Technology & Management.

Education

- He possesses several degrees and certifications like B.Sc., LL.B(Taxation), MBA (Finance), Account Technician (The Institute of Chartered Accountants of India), PMP (IIT-D), Six Sigma Green Belt, Certified Scrum Master.

Expertise

- His training sessions cover mainly below mentioned topics:
- Emotional Intelligence & Work Life Management
- Stress Management
- Work Life Balance
- Personal Branding
- FABing Technique
- Leadership
- Campus to Corporate
- Sales Training
- Product and Process
- Customer Service
- Customer Delight
- Communication
- Body Language
- Time Management

Clientele

systemair randstad risesmart .Kreate



MANGALMAY
GROUP OF INSTITUTIONS



KALKA GROUP OF INSTITUTIONS
KNOWLEDGE TO PERFECTION



ACRI
American Council
Research Institute



<https://mail.google.com/mail/u/0/?tab=rm&ogbl/inbox/FMfcgZQSjZmXvllsHlZdcpTCBWIkMW?projector=1&messagePartId=0.8>



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Attendance sheet -1

AAKASH	<i>Aakash</i>
ABDUS SAMAD MASOOD	<i>Abdus</i>
ABHISHEK SHARMA	<i>Abhishek</i>
ADITYA CHOUDHARY	<i>Aditya</i>
BHAWNA SHAKYA	<i>Bhawna</i>
CHHAVI RANI	<i>Chhavi</i>
DEEPANKAR	<i>Deepankar</i>
DEEPANSHU KUMAR	<i>Deepanshu</i>
FARMAN	<i>Farmans</i>
GAURAV SHARMA	<i>Gaurav</i>



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Attendance sheet -2

GUNGUN TYAGI	Gungun
HEMANT KATIYAR	Hemant
HIMANSHU MEGHAL	Himanshu
ISHANT SINGH	Ishant
JIGYASHA SHARMA	Jigyasha
KARTIK TYAGI	Kartik
KHUSHI VERMA	Khushi Verma
KUMKUM	Kumkum
LOVELEEN BHATIA	Loveleen Bhatia
MAHI PINDWAR	Mahi Pindwar



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Attendance sheet -3

MOHD SOHAIL	<i>Shah</i>
MUSHARRAF	<i>Mushraf</i>
NIHAR MALIK	<i>Nihar</i>
PRAFUL SHRIDHAR	<i>Praful</i>
RASHI KASANA	<i>Rashi</i>
RIYA	<i>Riya</i>
SALMAN KHAN	<i>Salman</i>
SARTHAK SHARMA	<i>Sarthak Sharma</i>
SHARAD SHARMA	<i>Sharad</i>
SIDDHI SHARMA	<i>Siddhi</i>



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Soft Skills I
Semester I
EFFECTIVE COMMUNICATION IN ENGLISH

No. of hours per week : 2

Course code:

Objectives:

- To help the students develop communication skills and self confidence
- To motivate the students to acquire employability skills
- To introduce various interview techniques to the students
- To motivate the students to become good public speakers
- To develop leadership qualities in the students
- To guide the students how to tackle interviews
- To help the students to enhance their writing skills
- To teach the students how to write a good CV
- To introduce various articles in writing to the students



Soft Skills I
Semester I
EFFECTIVE COMMUNICATION IN ENGLISH

No. of hours per week : 2

Course code:

Course Content

Public Speaking

- The power of Public Speaking
- Developing confidence
- Planning
- Preparation
- Successful and effective delivery of speech

Group Discussion

- What is group discussion?
- Why are group discussions held?
- Preparation for a group discussion
- Skills for effective participation
- Traits tested in a group discussion
- Initiating a group discussion
- Non-verbal communication in group discussion
- Types of group discussions

Interviews

- Interviewing in the 21st century
- Developing an Interview Strategy
- Taking Care of the Details
- Practicing for the Interview
- During the Interview
- Stress Interviews
- Traditional Interviews

Writing Skills

- Basics of writing
- Writing paragraphs
- Writing research articles
- Report writing
- Writing a CV



Soft Skills II
Semester II
ENGLISH FOR COMPETITIVE EXAMS

No. of hours: 30

Course code:

Objectives:

- To help the students prepare for competitive exams
- To enable the students to learn the techniques to ace the tests
- To enable the students to learn English grammar
- To encourage the students to write articles
- To enhance the students' reading skills
- To teach the students how to answer comprehension questions
- To focus on vocabulary and its importance
- To guide the students about IELTS exams
- To discuss various components of vocabulary
- To introduce a variety of reading passages to the students



Soft Skills II
Semester II
ENGLISH FOR COMPETITIVE EXAMS

No. of hours: 30

Course code:

Course Content

Reading Comprehension

- Introduction to a variety of reading passages
- Key to comprehension
- Tackling questions
- Techniques for answering comprehension questions

Reading Skills

- Skimming
- Scanning
- Intensive reading
- Extensive reading

Vocabulary

- Synonyms
- Antonyms
- Analogy
- Sentence completion

Grammar

- Basics of grammar
(Parts of speech, tense form, articles, etc.)
- Identifying errors

Writing

- Importance of writing
- Responding to the task
- Coherence and cohesion
- Lexical resource
- Grammatical range and accuracy
- Planning and preparation
- Using examples
- Writing general essays
- Descriptive writing



**Soft Skills III
Semester III
Computer Skills**

No. of hours: 30

Course code:

Objectives

- To introduce computer skills to the students
- To impart training for students in Ms-office
- To train the students in different components of Ms-office
- To provide essential computer operating skills
- To make the students get adapted to computer based work environment
- To enable the students to work in spread sheets
- To enhance the students' presentation skills by using power point slides
- To provide a thorough knowledge to the students about internet and e-mail features
- To provide practical exposure for operating computers



**Soft Skills III
Semester III
Computer Skills**

No. of hours: 30

Course code:

Unit I : Basics of Computer and Word Processing

Unit II : Spreadsheets

Unit III : Presentations

Unit IV : Databases

Unit V : Internet and Email features

Note : All Units require practical exposure



**Soft Skills III
Semester III
PERSONALITY DEVELOPMENT**

~~Soft Skills III Semester III Personality Development~~

No. of hours: 30

Course code:

Objectives:

- To enrich the students' interpersonal skills
- To make the students feel optimistic
- To inform the students about the importance of projecting a positive social image
- To insist on the aspects of effective planning and goal-setting
- To provide an in-depth view to the students about building self-esteem and confidence
- To motivate the students to become winning personalities
- To inculcate leadership qualities in the young minds
- To enable the students understand the importance of employing perfect body language in communication



Soft Skills III
Semester III
PERSONALITY DEVELOPMENT

(B.A./B.Com./B.Sc./B.A. Honours/Computer Science)

No. of hours: 30

Course code:

Course Content

Introduction

- Introduction to personality
- Dimensions of personality
- Determinants of personality
- Winning personality
- Human behaviour

Personality and the Self

- Positive self image and negative self image
- Problems of maladjustment
- Building self-esteem and confidence

Attitude and Motivation

- Importance of possessing the right attitude
- Factors affecting attitudes
- Positive and negative attitudes
- Internal and external motives
- Importance of self-motivation
- Factors leading to de-motivation
- Goal setting and prioritisation
- Effective planning
- Time management
- Discipline in problem solving

Communication

- Inter-personal communication
- Relationships
- Leadership
- Team building



Projecting a Positive Social Image

- Grooming
- Body language
- Eye contact
- Social etiquette
- Manners in conversations



Soft Skills III
Semester III
FRENCH FOR BEGINNERS I

~~CV, HRM and MBA~~

No. of hours : 30

Course code:

Objectives:

- To introduce the students to the basics of a French language
- To provide the students a different experience of learning a foreign language
- To enable the students compete in the global scenario
- To teach the students the basics (alphabets and numbers) of the French language
- To make the students learn the basic grammar of the French language
- To enable the students employ proper tense in French language to narrate past events, give one's opinion etc.



Soft Skills IV
Semester IV
FRENCH FOR BEGINNERS II

~~XXXXXXXXXXXXXXXXXXXX~~

No. of hours:30

Course code:

Course Content

Unit I

- Express one's opinion or objection. Reply to an enquiry (E.g. Job application)
E-mails. Accept or refuse a proposal

Unit II

- Speak of one's hobbies and holidays

Unit III

- Speak of one's childhood, current events

Unit IV

- Speak of the weather. Speak of one's future plans

Unit V

- French civilization: Culture, Food, Fashion, Daily Life and Tourism



Soft Skills IV
Semester IV
FRENCH FOR BEGINNERS II

No. of hours:30

Course code:

Objectives:

- To facilitate the students to learn a foreign language
- To enhance the proficiency level of the students in the basics of French language
- To make the students communicate in French
- To enable the students understand about French tourism, lifestyle and fashion
- To enrich the students' vocabulary in the language of French
- To motivate the students share their personal experience in French
- To enhance the students' communication skills in French by making them talk on their future plans and day to day activities



**Soft Skills IV
Semester IV
PRESENTATION SKILLS**

No. of hours:30

Course code:

Course Content

Introduction to Presentation

- Role of presentation
- Purpose of presentation
- Types of presentation
- Time management during presentation
- Drawing audience attention & their active participation
- Brainstorming sessions & feed back

Preparation

- Collate information
- Language and choice of words, voice modulation
- Organizing ideas
- Aids
- Preparing slides

Body Language

- Importance of body language
- Forms of body language
- Parts of body language
- Body language in building interpersonal & industrial relationships
- Advantages of perfect body language

Etiquette

- Modern etiquette
- Benefits of etiquette
- Classification of etiquette (personal, business, dining, interview, telephone)



Soft Skills IV
Semester IV
PRESENTATION SKILLS

~~(B.M.C.A./M.Sc.IT/M.Sc.Computer Science)~~

No. of hours:30

Course code:

Objectives:

- To help students communicate effectively
- To enable the students to make effective presentations
- To guide the students how to prepare for good presentations
- To insist on time management during presentations
- To help the students to use power point slides as aid for presentations
- To impart knowledge to students about body language and its importance
- To facilitate the students to communicate with proper body language
- To make the students learn about etiquette and its importance



Soft Skills IV
Semester IV
COMPUTER PROGRAMMING SKILLS

No. of hours :30

Course code:

Objectives:

- To introduce the concept of logical reasoning for solving problems by the computer, expressing the logic by means of algorithm
- To teach the concept of structured high level programming language "C"
- To enable the students write simple "C" programs using control structures and function
- To expose the students to the history of Linux(a free open source operating system)
- To enable the students operate Linux using some of the basic commands
- To provide practical exposure to operate "C" program and Linux



Soft Skills IV
Semester IV
COMPUTER PROGRAMMING SKILLS

No. of hours :30

Course code:

Course content

Pre- requisite – Basics of Window Operating System

- Unit I** : Algorithm and Flow Charting
- Unit II** : Introduction to "C" Programming
- Unit III** : Control Structures and Functions
- Unit IV** : Introduction to Linux and History
- Unit V** : Basic Commands of Linux
- Note** : Units II, III & V require practical exposure



TEXT BOOK:

"Taxi" – Guy Cappellet and Robert Menand

BIBLIOGRAPHY:

- 7) NSF II (Nouveau sans frontieres) – Philippe Dominique & Jacky Girardet
- 8) Nouvel Espace II – Guy Cappellet
- 9) Cadences II – D. Berger & L. Merieux

WEBSITES:

www.fle.fr
www.bonjourdefrance.com
www.polarfle.com



Soft Skills V
Semester V
FRENCH FOR BEGINNERS I

No. of hours : 30

Course code:

Course Content

Unit I

- Alphabets and numbers
- Simple Grammar: Basics of French conversation (To greet a person, introducing oneself, asking basic information)

Unit II

- Simple Grammar: Name and locate objects, colours and simple description of people

Unit III

- Simple Grammar: Asking for directions, giving suggestions

Unit IV

- Simple Grammar: Indicate date and time. Asking and giving information on one's profession and activities.

Unit V

- Simple Grammar: Use of past tense. Narrating past events. Giving one's opinion.



Soft Skills V
Semester V
FRENCH FOR BEGINNERS I

No. of hours : 30

Course code:

Objectives:

- To introduce the students to the basics of a French language
- To provide the students a different experience of learning a foreign language
- To enable the students compete in the global scenario
- To teach the students the basics (alphabets and numbers) of the French language
- To make the students learn the basic grammar of the French language
- To enable the students employ proper tense in French language to narrate past events, give one's opinion etc.



TEXT BOOK:

"Taxi" – Guy Cappelle and Robert Menand

BIBLIOGRAPHY:

- 4) NSF II (Nouveau sans frontieres) – Philippe Dominique & Jacky Girardet
- 5) Nouvel Espace II – Guy Cappelle
- 6) Cadences II – D. Berger & L. Merleux

WEBSITES:

www.fle.fr

www.bonjourdefrance.com

www.polarfle.com



Soft Skills VI
Semester VI
FRENCH FOR BEGINNERS II

~~(H.M. A. H. S. N. and H. M. A. H. S. N.)~~

No. of hours per week: 30 hours

Course code:

Course Content

Objectives:

- To facilitate the students to learn a foreign language
- To enhance the proficiency level of the students in the basics of French language
- To make the students communicate in French
- To enable the students understand about French tourism, lifestyle and fashion
- To enrich the students' vocabulary in the language of French
- To motivate the students share their personal experience in French
- To enhance the students' communication skills in French by making them talk on their future plans and day to day activities



Soft Skills VI
Semester VI
FRENCH FOR BEGINNERS II
(~~For HRM and IMBA~~)

No. of hours per week: 30 hour
Course Content

Course code:

Unit I

- Express one's opinion or objection. Reply to an enquiry (E.g. Job application), E-mails, accept or refuse a proposal

Unit II

- Speak of one's hobbies and holidays

Unit III

- Speak of one's childhood, current events

Unit IV

- Speak of the weather. Speak of one's future plans

Unit V

- French civilization: Culture, Food, Fashion, Daily Life and Tourism



TEXT BOOK:

"Taxi" – Guy Cappellet and Robert Menand

BIBLIOGRAPHY:

- 10) NSF II (Nouveau sans frontieres) – Philippe Dominique & Jacky Girardet
- 11) Nouvel Espace II – Guy Cappellet
- 12) Cadences II – D. Berger & L. Merieux

WEBSITES:

www.fle.fr
www.bonjourdefrance.com
www.polarfle.com



Suggested Reading:

1. *Developing Reading Skills* – Françoise Grellet, Cambridge University Press, Cambridge 2007
2. *Cambridge First Certificate: Listening and Speaking* – Sue O' Connell with Lousie Hashemi, Cambridge University Press, Cambridge 2000
3. *Inspired to Write* – Jean Withrow, Gay Brookers and Martha Cumings, Cambridge University Press, New York, 2004
4. *How to Build a Better Vocabulary*- Maxwell Nurnberg and Morris Rosenblum, Warner Books, New York 1989
5. *Technical Communication : A Practical Approach*, (Sixth edition) – William Sanborn Pfeifer and T.V.S.Padmaja, Pearson, New Delhi 2006
6. *Personality Development* – Elizabeth Hurlock, Tata McGraw Hill, New York 1976
7. *The Etiquette Book :A Complete Gide to Modern Manners*- Jodi R.R. Smith, Sterling Publications, New York 2011
8. *Winning at Interviews* (Second edition) – Edgar Thorpe and Showick Thorpe, Pearson, New Delhi 2009
9. *365 Steps to Self-Confidence* – David Lawrence Preston, Jaico Publishers, Mumbai 2007
10. *Operations Team Leadership* – Graham R Little, Jaico Publishers, Mumbai 2006
11. *Objectives English for Competitive Examinations* – Hari Mohan Prasad and Uma Rani Sinha, Tata McGraw Hill, 2010
12. *The secrets of Speaking in Public*- Dr. Jan Yager, Emerald Publishers, 2013
13. *Soft Skills* – Dr. K.Alex, S.Chand & Company, New Delhi,2010
14. *Vocabulary in Practice* - Glennis Pye, Cambridge University Press, New Delhi, 2010
15. *Ship or Sheep?* – Ann Baker,- Cambridge University Press, New Delhi, 2010
16. *Professional Presentations* – Malcolm Goodale, Cambridge University Press, New Delhi, 2010
17. *Academic Encounters Life in Society Reading, Study Skills, Writing* – Kristine Brown & Susan Hood, Cambridge University Press, New Delhi, 2010
18. *Academic Encounters Human behaviour* – Bernard Seal, Cambridge University Press, New Delhi, 2010
- 19.



ASSESSMENT PATTERN

External Exam (written)	-	50
Internal Assessment	-	50
		<hr/>
		100

External Exam will be a written exam of 2 hours duration based on the syllabus.



QUESTION PAPER PATTERN

Section A $10 \times 2 = 20$

10 questions to be answered out of 15
Each question carries 2 marks

Section B $5 \times 6 = 30$

5 questions to be answered out of 8
Each question carries 6 marks

TOTAL MARKS 50

Time 2 hours

