Date: 5/7/2021

#### Notice

Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) members will be held on  $6^{th}$  July 2021 at 2.00 pm.

Venue: IQAC CELL

Following members are invited for the meeting

S. No.	Name	Position Held
1	Dr. Shagun Agrawal	Principal
2	Mr. Aalekh	HOD
3	Mr. Rishi Taparia	HOD
4	Dr. Fanish Pandey	HOD
5	Dr. Monika Sharma	Member
7	Mrs. Mansi Srivastava	Member
8.	Mr. Aalekh Chaudhary	Member
9.	Dr. Monika Bajpaye	Member
10.	Mrs. Usha Pandey	Member
11.	Swati kholiya	Member(Student)
12.	Shalvi	Member(Alumni)

#### Agenda

- Institute objectives for academic year
- alumni identification and their involvement
- increasing hostel accommodation for students
- discussion for NAAC accreditation
- academic calendar

Cc: All IQAC Members

9th Mile Stone Dunial Glidzland 201206

### **IQAC** Meeting Summary

Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) members was held on 6th july, 2021.

#### Agenda

- Institute objectives for academic year
- Alumni identification and their involvement
- Increasing hostel accommodation for students
- discussion for NAAC accreditation
- academic calendar and discipline

#### **Minutes of Meeting**

**Institute objectives for academic year-**departments were asked to make action plan for the academic year of 2021-2022 and submit it to IQAC.

**Alumni identification and their involvement-** the report on prominent alumni and invite them for alumni talk and give lecture on career counselling, internship and placement to existing final year students

**Increasing hostel accommodation for students-** the present demand ratio for hostel accommodation to be brought into notice

**Discussion for NAAC accreditation-** IQAC cell appointed a coordinator for all departments to look over the work done for NAAC.

Academic Calendar -departments were asked to make their respective academic calendar for the academic year with proposed activity.



S. No.	Name	Position Held	Signature
1	Dr. Shagun Agrawal	Principal	
2	Mr. Aalekh	HOD	A
3	Mr. Rishi Taparia	HOD	A. Carrier
4	Dr. Fanish Pandey	HOD	P
5	Dr. Monika Sharma	Member	Montes
7	Mrs. Mansi Srivastava	Member	Nowi
8.	Mr. Aalekh Chaudhary	Member	The state of the s
9.	Dr. Monika Bajpaye	Member	Domontes.
10.	Mrs usha pandey	Member	W
11.	Swati kholiya	Member(Student)	Suli
12.	Shalvi	Member(Alumni)	Qui



### Action Taken Report on the decisions of IQAC meeting held on 6th july, 2021

S. No.	Decisions	Action taken
1	Institute objectives for academic year	Departmental plans were submitted to the IQAC cell by the HODs
2	alumni identification and their involvement	The alumni talks were planned with the support of prominent alumni
3	increasing hostel accommodation for students	More rooms were renovated as per requirement
4	discussion for NAAC accreditation	Updation of different files was done with the help of coordinators
5	academic calendar	Academic calendars were submitted to IQAC by different departments



Date: 31/8/2021

#### **Notice**

Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) members will be held on  $1^{\rm st}$  September 2021 at 2.00 pm.

Venue: IQAC CELL

Following members are invited for the meeting

S. No.	Name	Position Held
1	Dr. Shagun Agrawal	Principal
2	Mr. Aalekh Chaudhary	HOD
3	Mr. Rishi Taparia	HOD
4	Dr. Fanish Pandey	HOD
5	Dr. Monika Sharma	Member
7	Mrs. Mansi Srivastava	Member
8.	Dr. Monika Bajpaye	Member
9.	Mrs. Usha Pandey	Member
10.	Anoop kumar Yadav	Member(student)
11.	Arvind Singh	Member(alumni)

#### Agenda

- Orientation programs for all courses
- Improve student centric teaching method
- IQAC initiative for community service
- Academic audit
- Institute website
- Result analysis for previous year

Cc: All IQAC Members



### INSTITUTE OF APPLIED MEDICINES AND RESEARCH, 9Km Stone, Delhi-Meerut Road, Duhai, Ghaziabad IQAC Meeting Summary

Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) members was held on 1st September, 2021.

#### Agenda

- Orientation programs for all courses
- Improve student centric teaching method
- Planning of conference for students
- Academic audit
- Institute website
- Result analysis for previous year

#### **Minutes of Meeting**

**Orientation plan for all Courses-** Departments were asked to prepare a plan for orientation of newly registered students and submit it to IQAC.

**Improve student centric teaching method-**discussion regarding use more use of interactive teaching combined with smart classrooms and audio visual content for better understanding.

Planning of conference for students- the physiotherapy department proposed to plan an international conference in association with other partners.

Academic audit- It was decided that the principal and the IQAC coordinator will do the academic audit.

**Institute website** -departments were asked to make their respective academic calendar for the academic year with proposed activity.

**Result analysis for previous year-** Mr Aalekh Chaudhary expressed his concern about the no. of students who got back paper or year back and take remedial measures



#### **Attendance Sheet**

S.	Name	Position Held	Signature
No.			
1	Dr. Shagun Agrawal	Principal	M/
2	Mr. Aalekh Chaudhary	HOD	n
3	Mr. Rishi Taparia	HOD	
4	Dr. Fanish Pandey	HOD	34
5	Dr. Monika Sharma	Member	me
7	Mrs. Mansi Srivastava	Member	9
8.	Dr. Monika Bajpaye	Member	N.
9.	Mrs. Usha Pandey	Member	Se
10.	Anoop Kumar Yadav	Member (student)	Anor
11.	Arvind Singh	Member (Alumni)	<b>Q</b>



# Action Taken Report on the decisions of IQAC meeting held on 1st September, 2021

S. No.	Decisions	Action taken
1	Orientation programs for all courses	Orientation programs were organized to smoothen the entry of new students with the help of faculty and departments for transmission of students to new settings
2	Improve student centric teaching method	Faculty training for better use of ICT and audiovisual content
3	Planning of conference for students	Physiotherapy department planned to organize an international conference in association with proseed foundation named NEURAXIS 2021
4	Academic audit	Academic audit has been done.
5	Institute website	Work is in progress for adding new activities
6	Result analysis for previous year	All the faculties have prepared the data for their subjects taught.



Date: 14/1/2022

#### **Notice**

Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) members will be held on  $15^{\rm th}$  January 2022 at 3.00 pm.

Venue: IQAC CELL

Following members are invited for the meeting

S. No.	Name	Position Held
1	Dr. Shagun Agrawal	Principal
2	Mr. Aalekh Chaudhary	HOD
3	Mr. Rishi Taparia	HOD
4	Dr. Fanish Pandey	HOD
5	Dr. Monika Sharma	Member
7	Mrs. Mansi Srivastava	Member
8.	Dr. Monika Bajpaye	Member
9.	Mrs. Usha Pandey	Member
10.	Anoop kumar Yadav	Member(student)
11.	Arvind Singh	Member(alumni)

#### Agenda

- NAAC PREPARATION
- Online classes schedule due to covid 19 as per university guidelines
- You tube lectures to be planned for students
- Ppts to be prepared by all faculty members for students
- Motivate students to utilize online platform

Cc: All IQAC Members



### **IQAC** Meeting Summary

Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) members was held on 15<sup>th</sup> January 2022

#### Agenda

- NAAC PREPARATION
- Online classes schedule due to covid 19 as per university guidelines
- You tube lectures to be planned for students
- Ppts to be prepared by all faculty members for students
- Motivate students to utilize online platform

#### **Minutes of Meeting**

NAAC PREPARATION- discussion on making strategy for getting good grade in NAAC. Hod shall conduct regular interaction with faculties to see the progress.

Online classes schedule due to covid 19 as per university guidelines – as per university guidelines, classes to be held online in accordance to the lockdown in the city. Faculties were asked to make online time table and distribute it to the students.

You tube lectures to be planned for students-faculties were asked to make you tube/online lectures for the benefit of students.

Ppts to be prepared by all faculty members for students- More emphasis should be given on the quality of PPT.

Motivate students to utilize online platform -Dr. Shagun Agrawal informed that all should work towards syllabus completion through online platforms.



### **Attendance Sheet**

S.	Name	Position Held	Signature
No.			1
1	Dr. Shagun Agrawal	Principal	*
2	Mr. Aalekh Chaudhary	HOD	M
3	Mr. Rishi Taparia	HOD	P
4	Dr. Fanish Pandey	HOD	TA
5	Dr. Monika Sharma	Member	Monte.
7	Mrs. Mansi Srivastava	Member	Nai.
8.	Dr. Monika Bajpaye	Member	Dillamker.
9.	Mrs. Usha Pandey	Member	VAZ
10.	Anoop kumar Yadav	Member(student)	Amer?
11.	Arvind Singh	Member(alumni)	Dom Suh.



Action Taken Report on the decisions of IQAC meeting held on 15<sup>th</sup> January 2022

S. No.	Decisions	Action taken	
1	NAAC PREPARATION	All HODs shall conduct regular interaction with the faculties to get good grade	
2	Online classes schedule due to covid 19 as per university guidelines	Zoom and google platforms were used for progression of online lectures	
3	You tube lectures to be planned for students	You tube lectures were uploaded	
4	Ppts to be prepared by all faculty members for students	PPT were made by all faculties for particular topics and circulated in their classroom	
5	Motivate students to utilize online platform	Students were made familiar with the use oof zoom and google meet platforms and all HOD interacted with the students via online class and took feedback on online classes	



Date: 2/3/2022

#### **Notice**

Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) members will be held on  $3^{\rm rd}$  march 2022 at 3.00 pm.

Venue: IQAC CELL

Following members are invited for the meeting

S. No.	Name	Position Held
1	Dr. Shagun Agrawal	Principal
2	Mr. Aalekh Chaudhary	HOD
3	Mr. Rishi Taparia	HOD
4	Dr. Fanish Pandey	HOD
5	Dr. Monika Sharma	Member
7	Mrs. Mansi Srivastava	Member
8.	Dr. Monika Bajpaye	Member
9.	Mrs. Usha Pandey	Member
10.	Anoop Kumar Yadav	Member (student)
11.	Arvind Singh	Member (Alumni)

#### Agenda

- Progress towards Syllabus completion
- Planning of workshops
- Planning of extension activity
- Placement drive
- Planning of annual fest- dreamzspark

Cc: All IQAC Members



#### **IQAC Meeting Summary**

Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) members was held on  $3^{\rm rd}$  march 2022

#### Agenda

- Progress towards Syllabus completion
- Planning of workshops
- Planning of extension activity
- · Placement drive
- Planning of annual fest- Dreamzspark

#### **Minutes of Meeting**

Progress towards syllabus completion-it was informed to all faculty members of physiotherapy and life science department to complete syllabus along with remedial classes.

**Planning of workshops**— As per the academic calendar, workshop was planned which will enhance the knowledge and skills of students.

**Planning of extension activity-**A plan to be made for spreading health awareness through medical camp and to celebrate world health day.

**Placement drive-** HOD of BBA department proposed to organize a placement drive for final year students.

**Planning of annual fest-** As per the academic calendar, the annual fest DREAMZSPARK is to be planned and a committee is to be formed to from various department for smooth execution of the event.



### **Attendance Sheet**

S.	Name	Position Held	Signature
No.			
1	Dr. Shagun Agrawal	Principal	M
2	Mr. Aalekh Chaudhary	HOD	Ma
3	Mr. Rishi Taparia	HOD	
4	Dr. Fanish Pandey	HOD	El .
5	Dr. Monika Sharma	Member	00
7	Mrs. Mansi Srivastava	Member	
8.	Dr. Monika Bajpaye	Member	No.
9.	Mrs. Usha Pandey	Member	-
10.	Anoop Kumar Yadav	Member	Shoot
11.	Arvind Singh	member	20



### Action Taken Report on the decisions of IQAC meeting held on 3<sup>rd</sup> March 2022

S. No.	Decisions	Action taken
9°1	Progress towards Syllabus completion	Syllabus completion date was finalized and communicated with the faculties of respective department
2	Planning of workshops	workshop was planned on Cupping therapy for physiotherapy students
3	Planning of extension activity	A medical camp was planned in association with Narayana Hospital and a rally was planned for world health day
4	Placement drive	A placement drive was planned with the help of force motors
5	Planning of annual fest- Dreamzspark	Committee members were decided from every department and the events were finalized.

